

Data Protection and Privacy Concerning the CES Schools Census

The CES Census is an annual survey of Catholic schools in England and Wales. It provides essential information on Catholic education from national to diocesan level, underpinning policy decisions at both local and national levels and enabling the CES to be proactive in promoting Catholic education.

Data collected by the CES census

The census collects summary totals for staff and students. The following data are collected by the CES census:

- School contact details, phase and governance
- Teaching staff Catholicity, ethnicity and qualifications
- RE teacher totals
- Catholicity of education support staff
- Number of students on roll by gender, year group, Catholicity and ethnicity
- Withdrawal from collective worship and RSE
- Takeup of free school meals and FSM Ever 6
- School uniform
- SEN totals
- School MIS (management information system)

The CES census and GDPR

The CES census collects two items of personal data: headteacher name; census contact name and email address.

The contact name and email address supplied in the census is used exclusively for the following year's census related communications.

The headteacher name is collected for internal use by the CES. Headteacher details are also available for all schools from multiple public sources.

No other personal data as defined by the GDPR is collected by the CES census.

SIMS MIS

80% of Catholic schools use the SIMS MIS automated CES census utility. When the census is completed and authorised, several files are produced:

- Student detail report containing pupil level data summarised by the census
- Staff detail report containing teacher and leadership group data summarised by the census
- Support staff detail report containing education support staff level data summarised by the census
- Summary report containing the census data
- XML file submitted to CES containing the same data as is contained in the summary report

The three detail reports are for internal school use. They are confidential and are never submitted to the CES.

Security of data

Census files are submitted to the CES on the census website via a SSL link. Uploaded files are stored temporarily in a location that is not accessible from the website. During the census period, census files are downloaded from the webserver each day and stored on a secure LAN.

Census school level data is retained by the CES on a secure server.

Sharing of data

A report of the CES census results (Census Digest) is published each year and is made available on the CES website. The census digest contains summary data including five year trends and comparisons with national data. It also contains summary data at diocesan level. Data is anonymised so that no individual can be identified in the Census Digest.

School level raw data for individual dioceses is shared with diocesan education departments on completion of a data sharing agreement which prohibits sharing of the data with third parties.